

**Board of Finance  
Special Meeting Minutes  
October 21, 2014**

The Special Board of Finance meeting was held at the Woodstock Elementary School and the Woodstock Middle School.

Present: Michael E. Dougherty, Ronald J. Cabana, Frederick Chmura, Glen Lessig, David A. Hosmer, David Richardson and Mark Shamber.

Absent: George McCoy

Others: Wayne Durst, David Fortin, Brian Musumeci, Chandler Paquette, Viktor Toth and Paul Gamache.

The walk through of the Woodstock Elementary School began at 6:02pm, and was conducted by School Facilities Manager Brian Musumeci and Woodstock Elementary School Principal Viktor Toth. Areas at the Woodstock Elementary School that were covered were the green house, pavement conditions, vestibules, the playground fence, the boiler room and basement, student lockers, and kitchen concerns.

The tour of the Woodstock Elementary School concluded at 6:52pm, and adjourned to the Woodstock Middle School.

The walk through of the Woodstock Middle School began at 7:00pm, and was led once again by School Facilities Manager Brian Musumeci and Woodstock Middle School Principal Paul Gamache. Areas at the Woodstock Middle School that were covered were the traffic pattern and flow for student transportation, the school water storage system and booster pumps, student lockers, gymnasium floor, carpeted areas and the general paint condition of the building.

Informal discussion and questions were held at both locations, relating to overall costs, maintenance and useful life expectancy of the improvements. The new phone system upgrade and the actual capacity required for emergency generators at both locations were also discussed at length.

The meeting adjourned at 8:00pm.

Respectfully submitted,

Christine G. French, Clerk

(Minutes done based on notes by Board of Finance Chairman Michael Dougherty)